

# National Anti Doping Agency

(An Autonomous Body of Ministry of Youth Affairs & Sports, Government of India)

F.No 01/37/2018/NADA

Date: 21/03/2024

NOTICE INVITING - Transportation of urine & blood samples from various locations in India to WADA Authorised Laboratory at NDTL, Delhi

Pre Bid Meeting : - 27/03/2024 at 1600 hrs

Last Date of Receipt of Tender 01/04/2024 at 1600 hrs

Date & Time of Opening of Tender of Technical Tender 02/04/2024 at 1600 hrs

Financial bid opening will be intimated to tenderers found technically suitable.

## Scope of Work

The National Anti Doping Agency (NADA) which is an autonomous body of the Ministry of Youth Affairs and Sports is taking concrete steps to discourage and prevent Indian athletes and sports persons from using doping substances. The main objective of NADA anti doping rules and programme are to preserve the integrity of sports in India and protect clean athletes.

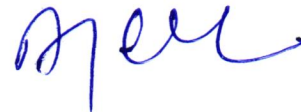
NADA invites sealed tenders under two bid system for engagement of courier agency for Transportation of urine & blood samples from various locations in India to Cologne Laboratory (Germany)

## Duration Of Engagement

The term/duration of engagement shall be for a period of twelve (12) months. NADA decision in this regard shall be final & binding on the bidder.

## Technical requirement

1. Should be specialized in transport of Biological samples.
2. Should be able to provide cold chain transport facility.
3. Should have validated/ approved packing materials.
4. Should have integrity, identity and security system for each consignment.
5. Should have facility to pickup from the locations or as advised by NADA 24 hours in advance. Consignment will contain dope samples and documents. Dope samples will have to be delivered to specified Laboratory and documentation has to be delivered to NADA Office separately. No separate charges shall be payable for delivering the documents/papers to NADA Office.
6. Custom clearance and other charges and taxes are to be included in the financial cost while submitting the bids.



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National Anti Doping Agency  
नई दिल्ली - 110003  
New Delhi - 110003

7. Temperature Data Logger is to be used for each consignment during transport of dope samples to Laboratory. In case of blood samples, temperature data logger should record the temperature in degrees Celsius at least once per minute.
8. Reading of the temperature data logger must be submitted at laboratory along with each consignment as per format prescribed by the Laboratory.
9. Consignment must be delivered within 96 Hrs in case of urine samples and within 58 hrs in case of blood samples (while ensuring that the temperature is maintained at 4-5 degree Celsius during the entire transportation/shipment).
10. The selected agency shall be intimated 24 hrs in advance to pickup the samples from the desired location and the destination of the samples to be delivered.
11. In order to ensure timely delivery of the samples to WADA accredited Laboratories, agency may also suggest convenient days of the pickup (to avoid delay due to holiday) so that dope testing may be planned accordingly.
12. On receipt of communication from the NADA for sample pickup, selected agency may give advance notice to the Laboratory for the sample delivery so that delay not happen in clearance.

#### Sample/bottle description

Urine – Each kit contains two bottles, dimension of kit are given below:-

Length 14 cm, height -17 cm, width-08 cm


Blood - Each kit contains two bottles, dimension of kit are given below:-

Length 06 cm, height -17 cm, width-05 cm

Approximate weight of the sample bottle shall be 600 gms for each kit.

#### Eligibility Criteria for the Agencies.

1. The bidder should be a registered company.
2. The bidder must have a valid PAN and GST number. Copies of which need to be submitted along with the technical bid.
3. The firm must have been in operation for handling the biological samples with at least 2 years' experience
4. Proper chain of custody is to be maintained for the consignment.
5. The agency should not be under a declaration of ineligibility for corrupt or fraudulent practices with any Government departments/agencies/ministries or PSUs.
6. The agency should have a full fledged establishment within India and an office with a dedicated team for handling the shipment at the destination.



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7. The agency should be able to demonstrate its ability to execute the entire scope of work.

8. The quotations should be submitted in two bids i.e (1) Technical as per Annexure I (2) Financial bid as per Annexure II.

Terms & Conditions.


- A. The bidder shall not sublet whole or part of the work to any other agency.
- B. The bidder shall deliver the consignment to the complete satisfaction of the laboratory and NADA.
- C. No payment will be released for consignment in case of failure to transport that consignment within specified period as indicated at point 8 of technical requirements.
- D. An amount of ten times of the invoice for the consignment will be imposed in case of lost/misplaced/damaged consignment as penalty.
- E. There will be no variation in price quoted during the period of the contract and shall be irrespective of any foreign exchanges rates fluctuation.
- F. Bills should be preferred on monthly basis along with documentation of chain of custody and successful delivery of consignment to the Lab.
- G. NADA reserves the right to terminate the contract at any point of time by giving a notice if the services are found to be not satisfactory. No compensation will be entertained on account of such termination.
- H. TDS will be deducted as per the applicable rates.

Security Deposit.

Earnest Money Deposit(EMD) / Bid Security for Rs 1,00,000 (Rupees one Lakh Only) drawn in favour of the DDO,NADA, New Delhi to be submitted in an acceptable form such as Demand Draft from a scheduled Bank. If the Pre-Qualification is not accompanied by EMD/Bid Security, the proposal of the agency shall be rejected outright. No interest shall be payable by this office on the sum deposit as EMD. The EMD security of unsuccessful bidders would be returned within one month of issue of work order/contract to the successful bidder. The EMD should be valid for at least 60 days from the date of the closing of the tender document.

EMD /Bid Security will be returned to the successful agency on issue of work order and the agency will execute a Performance Guarantee for Rs, 2,00,000/- (Rupees two lakhs only) in the form of Bank Guarantee, Demand draft or FDR from commercial bank in favour of DDO, NADA. The said guarantee should be valid for 60 days after the date of completion of the entire project.

The sealed quotation (as per two bid system) should reach the Director General NADA latest by 01<sup>st</sup> April 2024 by 1600 hrs at the following address:

  
अजीत सिंह/Ajeet Singh  
लेखा एवं प्रशासनिक अधिकारी  
Accounts-cum-Administrative Officer  
राष्ट्रीय डोप रोधी एजेंसी  
National Anti Doping Agency  
नई दिल्ली - 110003  
New Delhi - 110003

The Director General  
National Anti Doping Agency  
Hall No. 103-104 , JLN Stadium ,  
Lodhi Road, New Delhi-110003

The complete tender document may also be downloaded from the NADA website i.e nadaindia.yas.gov.in

Annexure I

Technical Bid

Name of the firm (in Block letter)	
Registered Address	
Registration certificate	
Name of the Proprietor/ Managing Director	
Telephone No. / Mobile No.	
Bank Draft Amount, No., Date & Name of the bank for EMD	
GST No. (proof thereof)	
PAN (proof thereof)	
Email ID	
2 years' experience as handling the biological samples	
Whether the firm has ever been blacklisted? (If no, such declaration is provided in the letter head of the firm)	
Establishment within India and abroad	
Performance certificate from atleast 2 major department where services provided in last one year	
Complete list of department/agencies where services provided by the bidder during 2019-20 and 2020-21	
Whether worked for NADA earlier ?	
If so, whether any dispute pending ?	
Attach 'no claim certificate' if worked for NADA	
Attached documentary evidence of ability to meet technical requirements, eligibility criteria and terms and conditions	
Undertaking for delivery to the samples within 96 Hrs in case of urine samples and within 58 hrs in case of blood samples	

## FINANCIAL PRICE BID

Name of the Bidder: \_\_\_\_\_ Ref. No. \_\_\_\_\_

The rates should be quoted separately for urine and Blood samples. Quoted rates should include all taxes and charges **per samples wise**.

Pickup location	Name of the WADA accredited laboratories	Number of samples i.e 1-5, 6-10, 10-15 etc	Total Cost
Various cities across the India	NDTL, Delhi		
Transportation of empty dope kits	To various locations	Per kg cost	

Undertaking : I/We have read & understood the terms & conditions of the Contract before quoting the above price.

I/We confirm that the above quoted prices are inclusive of all taxes.

Name of the Contact Person: \_\_\_\_\_

Designation :- \_\_\_\_\_

Tel/Mobile No.: \_\_\_\_\_

Email-ID: \_\_\_\_\_

Date:

Signature with Seal /Stamp of the Bidder Place: